

Team Captain / Co-Captain Season Checklist

(This document is more important than any rules we could ever write, read the entire document)

We do not want you to be the captain that fails, we want you to succeed.

If you need help, ask the leadership team.

We will do everything in our power to give you the tools to be successful.

Must Complete:

- Login to the [website](#) and click Sign In. Go to your dashboard for your team and print the Team Player Roster. Navigate to Manage Players > Roster > Print Team Roster. This will give you the Players name, Picture (if linked), Email, and Phone number. Use these tools to reach your players before the season starts and introduce yourself, but do not share with anyone else for any other purpose.
- Free Agents that you want to invite to your team can also be done from the website. Login to the [website](#) and click Sign In. Go to your dashboard for your team, click on the Blue highlighted name of the League. On the right you will see a player's link. Once you have a list of players, filter the Free Agents. There is a link to invite them to your team and they will get a notification to accept. Once they accept, they are on your team.
- Read the Team Captain/ Co-Captain responsibilities found [online](#).
- Identify Base Referees on your team that will be required to Base Referee other games on the same field and day as your scheduled games. They will referee 1st and 3rd Base before or after your regularly scheduled game. These Base Referees will need to attend referee training and pass the Certified Base Referee Test with a score of at least an 80%. The test can be taken multiple times.
- Attend Kickball 101 on Saturday, August 10, 2019 at 1:00 PM and make sure your entire team has been invited via the Facebook invite in the Group Page. Attending this session with your team, is a great way to learn the rules and amendments to previous season's rules together and helps build the team. Anyone on the fence about joining can come and check it out and decide then.
- Attend the Free Agent Social on Saturday, August 10 at 7:00 PM at The Arbor Apartment Complex Community Room to mix and mingle with the other captains and players of all the teams. Invite your players to this event.
- Registration ends on Sunday, August 11 at 11:59PM or when the league fills up, whichever comes first. All incomplete teams and Free Agents will be consolidated to form an equal number of teams for scheduling purposes. Encourage people to play and register early.
- Invite all your players to the [Facebook Player Group](#). This is an all access pass to everything Stonewall Sports - Columbus. We use this page to invite your team to Season Opening Party/ T-shirt Pickup, Kickball 101, Fundraising, and other events throughout the season. If they are not part of the group, they will feel left out.
- [Join the Facebook Captain Group](#)
- Make sure you read the kickoff document and all captains need to make sure you have made plans to come to the Captain's Meeting on Sunday, August 25 at 2:00 PM. If you cannot make the meeting, please let the Sports Director know in advance. The kickoff documents will be

made available online post meeting.

- ❑ Attend T-Shirt Pickup Party on Friday, September 6 at 8 PM and make sure your team has been invited via the Facebook invite in the player group page; it's public so invite everyone. If your player cannot attend, it is the captain's responsibility to attend and collect the shirts by 10:00PM. Please do not come to pick up their shirts unless you know for a fact they will not be there. You will need their last name and first name to pick up. Only captains / co-captains can pick up team t-shirts.

The schedule will be provided on the [website](#) along with the rules in Electronic versions and will be posted to Facebook as well. Season schedules, scores, standings, and rules are located here and will always be updated with the latest information. Please do not wait on a Facebook post to notify you of your schedule, scores, or standings.

Great Tips:

- Organize a team mixer before the season starts to break the ice and help build the team.
- Create a Facebook Group for your team to share pictures, post team mixer details, or to chat about anything.
- Send messaging through Facebook messenger, GroupMe, or Group text to remind team players about upcoming events, games, or mixers.
- Congratulate each other and coach your players.
- Color coordinate your outfits to create a great team culture.
- Order a Kickball on Amazon and practice throwing with your team. (Fields / Facilities are not provided for practice).
- Encourage your team to support other Stonewall Sports League through registration or attending a fundraiser.
- Be a good role model for sportsmanship.
- Reach out to leadership for help; you're not alone on this journey.
- Ensure Players understand and obey the field / facility rules and refrain from smoking, profanity, or alcohol on the property.
- Encourage attendance at Post-game activities. Come early on game days to cheer on other teams.

Stonewall Sports Columbus is an LGBTQ & Ally not for profit 501(c)3 tax-exempt sports league. We strive to develop a well connected and diverse community through organized competition and social or fundraising events.

Our vision is that every person should have the ability to feel comfortable playing organized sports and that we have a responsibility to give back to the community.

Our mission is to provide an inclusive, low cost, high FUN sports league that is managed as a non-profit with a philanthropic heart.